

CENTRALRETAIL

Communication and Information Disclosure Policy

Central Retail Corporation Public Company Limited

(6 September 2019)

Communication and Information Disclosure Policy

Central Retail Corporation Public Company Limited (CRC) has set the communication and information disclosure policy and guidelines to ensure that the communication and information disclosure to outsiders are appropriate, equally and timely, conducted through appropriate channels. The confidential information and information that have impact on the securities price are protected. In addition, this policy is widely communicated throughout the organization.

Communication Policy

- 1) CRC oversees that the management sets the unit or person who responsible for the investor relations to appropriately, equally, and timely communicate with shareholders and other stakeholders, for instance, investors and analysts.
- 2) CRC assigns CRC's spokesperson, who comprehend CRC's business, objective, main goal and value, and able to communicate well with the capital market.
- 3) CRC oversees that the management sets direction and supports the investor relations. For example, the information disclosure guidelines and insider information control policy are set. The duty and responsibility of the investor relations are clearly defined so that the communication and information disclosure are efficient.
- 4) CRC's significant information, which the investor relations will disclose it to public, has to be reviewed and certified by the Board of Directors or Chief Executive Officer or designated person to assure that it is correct, sufficient and in a timely manner to maximize benefit of the shareholders.
- 5) In case that CRC receives any opinions from outsiders, the investor relations will present such opinions to the Board of Directors to use or apply them for CRC's business operations and set the direction and strategy to improve the effectiveness of CRC's business management.

Disclosure Policy

- 1) In some cases, directors, executives, employees and relevant staff of CRC may involve with the information and document, which cannot be disclosed to other persons, or trade secrets, such as insider information which has not yet be disclosed to the Stock Exchange of Thailand, bidding information, operation plan, figure and innovations, which are CRC's assets or rights. Information protection is highly important for CRC to achieve its objective, either at present or in the future, as well as for the security of the job of all CRC's employees. CRC's employees in all levels have the duty to maintain confidentiality of information and data privacy to protect and prevent the confidential information from the unintentionally disclosure. Trade secrets, which are CRC's internal information, must not be disclosed to outsiders. Confidentiality of the information may be prioritized in ascending order from information which can be disclosed to public, insider information,

undisclosed information, confidential information, and highly confidential information. Sharing of the insider information must be complied with the assigned duty and responsibility only.

- 2) CRC's information, especially the trade secret, which is disclosed to outsiders or public, must be approved by Chief Executive Officer or designated person only. In this regard, the confidential information should include any non-public information that may cause damage to CRC if such information is disclosed and may be used by the third party.
- 3) CRC defines the confidential information and limits the access to such information to only allowed or authorized persons as defined by CRC.
- 4) CRC sets the central unit to disclose the information to public and responsible for the investor relations. This unit will coordinate with the person or unit, who is an owner of information and responsible for providing the information and summarizing of such information. The disclosed information must be approved by Chief Executive Officer or designated person prior to disclosure to public.
- 5) CRC's employees must not answer or give opinion to outsiders unless they have duty or are assigned to do so. The non-designated employees have to refuse giving any information to outsiders with politeness and recommend that those questions should be directly submitted to Chief Executive Officer or the designated person.

This Communication and Information Disclosure Policy is effective from 6 September 2019 onwards.

-Signed-

(Dr. Prasarn Trairatvorakul)

Chairman

Central Retail Corporation Public Company Limited